



infomedika
Enterprise Wide Information Systems

Sage

Reverso de Nómina con Pago por Depósito Directo a Cheques

SAGE SYSTEM KNOWLEDGE BASE

INFOMEDIKA Inc.

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Business Partner **Professional**

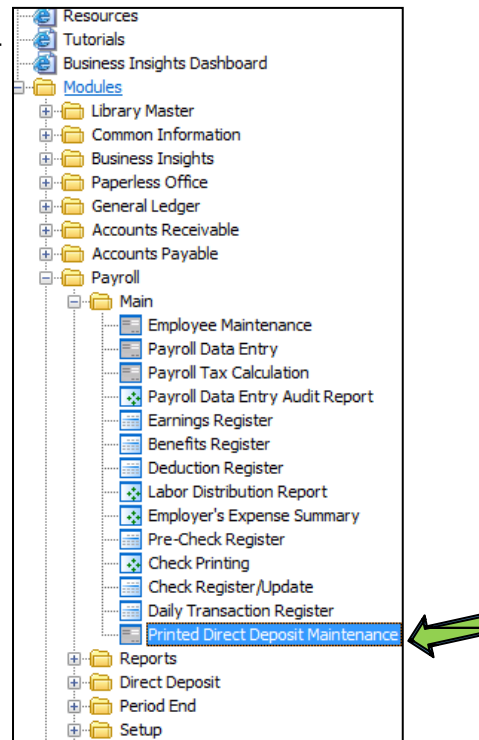
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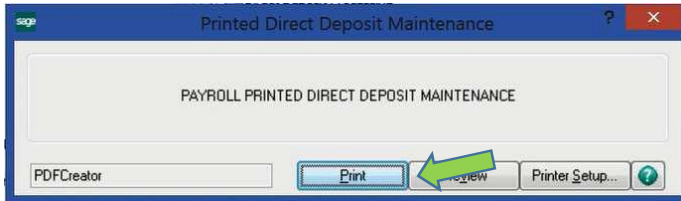
1. Luego de haber cargado la nómina con pago por depósito directo, se desea cambiar para generar cheques.

NAME	CODE DESCRIPTION	ST	LOC	W/C	DP LABOR CODE	RATE	HOURS	AMOUNT
11 EAST - WAREHOUSEMEN								
THOMAS, JERRY A.	E 01 Regular	WI			11 0000001	13.850	40.00	554.00
								CHECK AMOUNT: .00
								EARNINGS TOTAL: 40.00 554.00
	D 03 Health Insur							60.00
	D 04 Credit Union							100.00
	D 06 401k Plan	WI				5.000%	554.00	27.70
								DEDUCTION TOTAL: 187.70
	FED FEDERAL WITHHOLDING							13.01
	FED F.I.C.A.							32.63
	FED MEDICARE W/H							7.63
	WI STATE WITHHOLDING							18.03
								TAX TOTAL: 71.30
	ACCT: 45454545454				Bank of America			295.00
								DIRECT DEPOSIT TOTAL: 295.00
JENKINS, ALLEN	E 01 Regular	WI			11 0000001	13.850	40.00	554.00
								CHECK AMOUNT: .00
								EARNINGS TOTAL: 40.00 554.00

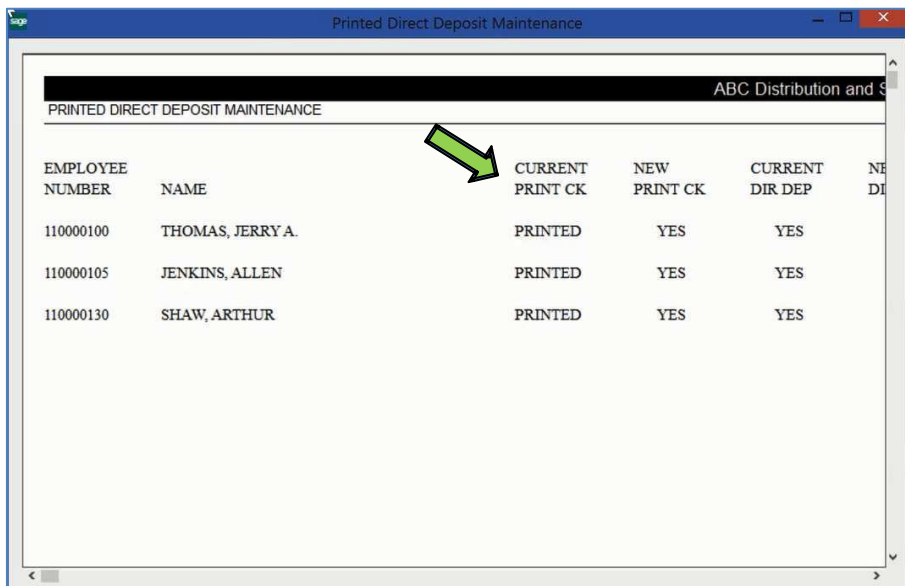
2. Para revertir a cheques todos aquellos empleados cargados a depósito directo, acceda por PAYROLL\MAIN\PRINTED DIRECT DEPOSIT MAINTENANCE.



- El sistema levanta una pantalla para imprimir el reporte e indicar aquellos empleados que están cargados a pago por depósito directo.



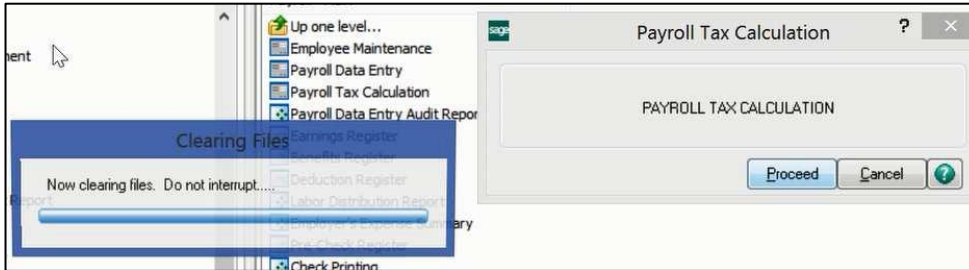
- El sistema levanta el reporte.



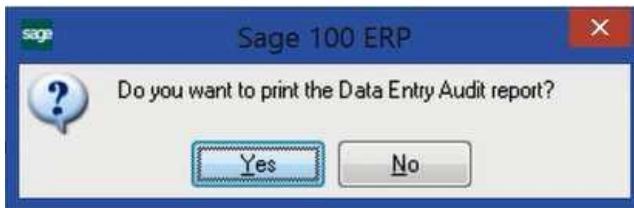
- Al terminar de imprimir el reporte, el sistema pregunta si desea actualizar el cambio a pago de cheques.



6. Vuelva a calcular los taxes, por PAYROLL\MAIN\PAYROLL TAX CALCULAITON.



7. Vuelva a imprimir el *PAYROLL DATA AUDIT REPORT*



The screenshot shows the 'Payroll Data Entry Audit Report' window. The report title is 'PAYROLL DATA ENTRY AUDIT REPORT' for 'ABC Distribution and S'. The report details for Department 11 (EAST - WAREHOUSEMEN) include the following data:

EMPLOYEE NUMBER	ENT NO.	NAME	CODE DESCRIPTION	ST	LOC	W/C	DP LABOR CODE	RATE	HOURS	A
0000100	1	THOMAS, JERRY A.	E 01 Regular	WI			11 0000001	13.850	40.00	
								CHECK AMOUNT:		
								EARNINGS TOTAL:		40.00
								DEDUCTION TOTAL:		
								TAX TOTAL:		
								CHECK AMOUNT:		

Below the table, there is a list of tax codes:

- FED FEDERAL WITHHOLDING
- FED F.I.C.A.
- FED MEDICARE W/H
- WI STATE WITHHOLDING

Two arrows are present: a green arrow pointing to the name 'THOMAS, JERRY A.' and a blue arrow pointing to the tax codes.

8. Imprima los cheques y complete el proceso de actualización de la nómina.

EMPLOYEE	SOCIAL SEC. NO.	PAY RATE	PERIOD END	CHECK NO.
11-0000100 THOMAS, J	986-53-1239	13.850 HW	8/31/2015	002025

EARNINGS	HOURS	AMOUNT	YTD	DEDUCTION	AMOUNT	YTD
Regular	40.00	554.00	12,077.20	Federal W/H	13.01	1,122.48
Overtime	0.00	0.00	290.85	FICA	32.63	684.60
Holiday	0.00	0.00	271.60	E.I.C.	0.00	3.05
Sick Pay	0.00	0.00	110.80	Medicare	7.63	186.48
Bonus	0.00	0.00	249.32	WI State W/H	18.03	635.67
Vacation Pay	0.00	0.00	110.80	Health Insur	60.00	960.00
				Credit Union	100.00	2,300.00
				401k Plan	27.70	249.30

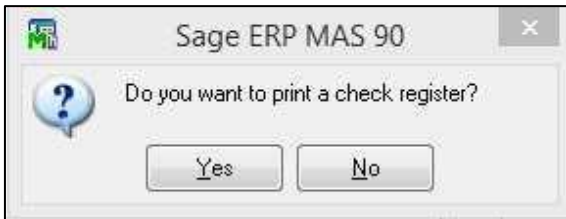
GROSS EARNINGS:	554.00	13,110.57	TOTAL DEDUCE:	259.00	6,141.58
NET EARNINGS:	295.00				

ABC Distribution and Service Corp. THIRD NATIONAL BANK OF NOWHERE 002025
 P.O. Box 1213 No. 002025

*TWO HUNDRED NINETY-FIVE AND XX / 100

Pay to the order of	DATE	AMOUNT
JERRY A. THOMAS 4121 W. 35th Street	8/31/2020	*****295.00*

9. Imprima el *check register*, revisar y actualizar si todo está bien.



CHECK NUMBER	CHECK DATE	EMPLOYEE NUMBER	NAME	CHECK AMOUNT	GROSS EARNINGS	FED W/H	FICA W/H	MEDICARE W/H	STATE W/H	OTHER TAX	OTHER DED
004043	01-01-11	11-0000100	1 THOMAS, JERRY A.	349.13	554.00						
BANK CODE B TOTAL - MANUAL				0	.00						
PRINTED				1	349.13						
DIRECT DEPOSIT				0	.00						
TOTAL				1	349.13						
REPORT TOTAL - MANUAL				0	.00						
PRINTED				1	349.13						
DIRECT DEPOSIT				0	.00						
TOTAL				1	349.13						

